

## Minutes from Board Meeting, February 2, 2022

President Lynne Greathouse called the meeting to order at 7:09 pm.

Lynne Greathouse moved to approve the consent agenda. Jodi Schulz seconded the motion.

**Members Present in the Virtual Meeting:** Lynne Greathouse, President, Abbi Burr, Vice-President, Jodi Schulz, Treasurer, Harley Martinez, Secretary, Tennell Crowley-Laverty, Director, Kimberlee Ward, Director.

### Consent Agenda

Gift for webmaster was delivered.

Learn to Skate email has been added to "Contact Us" on the website.

[Sk8baybcca@gmail.com](mailto:Sk8baybcca@gmail.com) password is changed. Harley, Kimberlee, Abbi, and Lynne have access.

General Use Room: Sign ad door stop purchased. Toilets are removed. Stalls are removed.

Bylaws Committee Update: Committee continues to meet several times a month. We are going through bylaws section by section. Currently, we are almost through Article VIII.

Next board meeting: March 2, 2022, after Learn to Skate

Next coaches meeting with Janet Tremmer: February 13, 2022, 7:00pm, Microsoft Teams

January minutes will be posted on the website.

### **Old business:**

**Punch Cards:** The board discussed dispersion of funds from the unclaimed punch card. The funds are to be distributed to 17 club members who have skated on club ice in the past three months. \$32.29 will be credited to their EntryEeze accounts.

**Mission Statement:** The board unanimously agreed on a mission statement. "To provide a friendly, supportive, and healthy environment to foster one's love for skating."

### **Learn to Skate:**

Lynne and Abbi will meet with the Learn to Skate Director to define Learn to Skate Assistant job descriptions. The suggestion was given to rename the positions to co-directors. This topic was tabled until March

**Jackets:** Sample LTS jackets have been delivered to Jodi. The board discussed who should wear the LTS jackets. It was also discussed what the uniform for the volunteers would be. The board then pondered jackets for the club. Abbi will research jacket options with a few more area businesses. Jodi will hang on to the jackets until we have more information.

LTS coaching placements were also brought up at this time. This is another topic that will be discussed with the LTS director in a meeting with Abbi and Lynne

**Assertiveness Training:** Lynne Greathouse brought information about assertiveness training for club members to the board. The board was not in favor of the training.

### **New Business:**

**Learn to Skate:** Per Learn to Skate director, Melanie, more low level coaches are needed. Giving up LTS Free Style Levels was an option. Starting the Aspire Program was another option. It was concluded that more research needed to be done. Harley will gather more information. Learn to Skate Director will would like to continue with continuing education

for coaches and would like a summer camp to be considered. Abbi and Lynne will follow up with Melanie on the Summer Camp details to determine if it is feasible.

**National Skating Day:** The event went well. More help was needed for cleaning up after the event. Some changes for next year were suggested. If we have a “Bring a buddy” event, waivers should go out ahead of time. Photo release needs to be included. Also to be considered is to plan the celebration without “bring a buddy,” but include an exhibition and an open skate so that liability does not fall to the club. Raffle off certificates for a few LTS packages was also suggested. Use Burton’s celebration as a model.

**Ice Monitor:** Additional duties for the ice monitor were discussed. These included monitoring the ice from the entrance and setting up the CD player. There was also a suggestion to make a sign to identify the ice monitor especially if they are on the ice. Lynne said she would create the ice monitor procedure. Kim said she would laminate signs for the club.

**Treasury report:** Jodi sent out the 1099 form for the coaches. If coaches have not received them, they should contact Jodi.

**Assessment of Business Practices and Financial Management:** Lynne Greathouse spoke about Business Practices and Financial Management portion of the self-assessment. In the self-assessment, the score was tied between good and poor. An annual budget needs to be set in June, when we have more financial data. Lynne informed the board that the fundraising scores were poor. Jodi Schulz confirmed that Learn to Skate, as well as exhibitions are sufficient fundraisers.

**Associate Membership:** Tennell Crowell-Laverty, membership chair, spoke about associate membership. This is not a USFSA requirement. This would allow non-members who skated with us on a regular basis to purchase ice at the club price. We could require that they volunteer a certain number of hours. Associate members could be allowed a solo in an exhibition. This topic was tabled until closer to membership renewal period.

Lynne suggested adding a LTS associate membership. This would allow skaters who had a Learn to Skate Membership that is affiliated with another club to register for LTS classes in Sk8 Bay’s EntryEeze. The board unanimously voted on adding an associate membership for LTS skaters.

**Sponsorship:** Abbi asked the board to consider sponsoring events and organizations in the area. Lynne emailed USFSA about the topic, and they recommended checking with the accountant for tax purposes. Kimberlee suggested that return on investment is considered in this process. Jodi will check with accountant.

**Professionalism:** An incident was discussed. Since this incident did not occur at the Bay Civic Area, the board determined that they did not need to act on it. The board did reaffirm their commitment to safety.

**Valentine’s Day:** The board approved the purchase of Valentine candy for skaters and staff. Lynne will shop for the candy.

**Prop Storage:** Lynne asked for permission to store her showcase prop in the locker room. Permission was given.

**Ice Safety:** Ice safety continues to be an issue. Skaters, coaches, and ice monitor need to be aware of ice placement. A reminder was given that skaters should be on the sides, not standing stationary in the middle of the ice. A policy with consequences needs to be implemented. It was suggested that first offense is a warning to the skater from the ice monitor, second offence is warning to coach and skater from the ice monitor, third offense is reviewed by the board to determine skater’s consequences. Lynne and Abbi will talk with coaches. A meeting with skaters was also suggested. Ice rules and regulations will be laminated.

Meeting was adjourned at 9:36 pm by Lynne Greathouse