

Sk8 Bay FSC Meeting Minutes May 4, 2022

Present for meeting: Lynne Greathouse, President, Jodi Schultz, Treasurer, Kimberlee Ward, Director, Nancy Morrow, Secretary and Abbi Burr, Vice President by phone. The meeting was called to order at 7:15 pm by Lynne Greathouse.

Motion to approve minutes from March 2, 2022 and all items on the consent agenda meeting was made by Lynne Greathouse and seconded by Jodi Schulz.

Consent Agenda

Exhibition checklists approved and emailed to Exhibition chairs. 3/6/22 email vote.

Nancy Morrow was voted into the Secretary position. 3/11/22 email vote.

Summer Camp approved and ice reserved for Monday, June 13, 2022. 3/14/22 email vote.

Annual Meeting planned for May 22, 2022, at Studio 23 from 1-3 pm. \$100 deposit paid. 3/16/22 email vote.

Bay City Kids Theater Team approved for ice sharing. 4/1/22 email vote.

Flowers for Memorial of Dawn Nikolai approved and purchased. 4/4/22 email vote.

Ice Monitor Duties approved and printed.

Adrienne resigned from making ice schedules as of 4/8/22.

Ice Safety Trial approved by email vote 4/21/22.

Heidi is working on writing bylaws except for the Membership portion. Membership portion will be discussed at the May 4, 2022, meeting.

Summer Ice Schedule is on EntryEeze as of 4/23/22.

Melanie is looking into LTS USA coach education for the future

Treasurer's Report is attached.

Old Business

Payment of LTS Membership for volunteers – The board voted* unanimously to pay for the LTS Membership for LTS volunteers. It is a requirement for liability purposes. This is a trial for the 2022-2023 year.

Reimbursement for LTS coaches and board members background check – The board voted* in favor of reimbursing LTS Instructor and Board Members for their required annual background check.

LTS Instructor Liability- LTS Director is requiring LTS Instructors coaching on Sk8 Bay ice to have personal liability insurance that is green lighted by USFS.

LTS Assistant Director- A job description is needed for this position. It is a customer service and clerical based position. Jodi will begin working on a contract with a job description.

New Business

Membership Categories and Dues. Grid distributed via email and at meeting- for year 7/1/22-6/30/23.

Type of Membership USFS Name/Sk8Bay Name	Description	Sk8 Bay Price	Funds that go to USFS
Introductory and Non Skating Parent	First year as a USFSA Member, one time only	\$60	\$30 + 24
First Family/1 st Skating Member	USFS description: First family member to register for full individual membership	\$150	\$60
Subsequent/Additional Skating Members/ (Non-Skating Parent is considered a Subsequent Member by USFS; Sk8Bay does not charge for Non-Skating parent, but we do pay USFS \$24)	USFS description: Related persons residing at the same address as a first family member. This is a full individual membership.	\$100 \$70	\$24
Collegiate	USFS description: Four Year, college age, full member, all skating privileges apply for 4 years. Reduced rate. Solo in Exhibition	\$170	"Purchase through any club for \$70 or individually through US Figure Skating for \$170"
Associate	Skater belongs to another club, but skates with us frequently and would get club member price on ice. Can't vote or hold office. 5 volunteer hours required Solo in exhibition for nominal fee	\$75	0
Coach/Adult	Full Membership for Skater or Coach over 18 years old. 10 volunteer hours required. Solo in exhibition.	\$100	\$60
Full Membership includes: USFSA Skating Magazine for the 1 st skater, solo routines in all exhibitions, voting privileges for 1 adult age 18 or older.			

Honorary, sustaining, and patron membership voted down. There was a question of pro-rating membership. This was voted down. Currently, there is no formula in EntryEeze to be able to pro-rate memberships.

Summer Camp Budget-It was voted on that Sk8 Bay Summer Camp Budget will be \$700 with a charge to each skater of \$50. Summer Camp will be held at Bay County Ice Arena on June 13, 2022, for one six hour session. Registration will be through EntryEeze. Lynne will create an EntryEeze package for the summer camp. Immediate Marketing ventures through Facebook, our website and flyers are needed.

Guest Coaches: Sydni Nikolai and Sarah Miller turned in proof of credentials. They are approved with a board vote for guest coaching on Sk8 Bay Ice. It was determined by the board that going forward a policy for guest coaches will be needed. Lynne agreed to write the policy. The board discussed what should be included in the

policy. Guest coaches must provide proof of their credentials according to the USFSA Requirements and Recommendations for Coaches and have CDC Heads Up Concussion Training in the past three years. The list included but was not limited to guest coaches leave the ice if they don't have a student and haven't paid for the session, follow the ice safety rules, do not use the harness, and sign a liability waiver for Sk8 Bay. Sk8 Bay Club reserves the right to limit the number of guest coaches and is not liable for unforeseen circumstances and ice conditions.

Annual Meeting will be held at Studio 23 on Sunday May 22, 2022. from 1-3 PM. Food will be a Taco / Nacho Bar. Lynne and Jodi will check prices on having it catered. The Annual Meeting Agenda will include updates for committee chairs, discussion of a Club Pin for Sk8 Bay and USFSA SWOT Analysis.

Spring Exhibition: Jodi will contact Ashlyn about options for coach gifts. The board voted* on a choice of gifts for high school graduates. They may choose either a \$70 collegiate membership or \$70 of USFS logo wear. Lynne will contact graduating seniors and order appropriate senior gifts. Harley has contacted the photographer. A signed contract should be on file.

Volunteer Recognition: Gifts ideas for LTS volunteers were discussed and voted* on. A choice of a gift card or ice time were possible options. These amounts would be for \$30. Jodi will give Lynne a form for Script.

Selling Used Skating Dresses: Members of the Board approved Coach Mary Naumowicz to be able to sell used skating dresses before LTS. It was recommended that she reach out to the club to inquire if anyone else was interested in selling dresses. It was also recommended that she ask for an assistant to work the sale. Lynne will email Mary.

Test Chair: The test chair discussed planning for 3 panel test session on a Saturday or Sunday early this September. Payment of judges for mileage and/or food was discussed. Kim will email coaches to inquire about interest in this test session. The board voted in favor of providing test patches for club skaters who pass a test.

Contracts for LTS coaches, LTS Director, Assistant LTS Director: Contracts need updating for new fiscal year. Jodi agreed to up date and email the board for input.

Extra day of practice for LTS students: The Board members voted to not supply an extra day of practice for LTS students. We will supply a printout of the public ice schedule. Jodi agreed to make the informational flyer.

Cooperation with Blizzard Hockey – The board agreed to switch rinks for a game vs figure skating practice when humid conditions cause fog on the glass and impair view of the game by spectators. Blizzard Hockey must contact Sk8 Bay before ice sessions begin. Abbi Burr will be the contact person.

Skater Recognition Committee has not been able to meet yet.

LTS Instructor Jackets: LTS Coach/Instructor jackets from Land's End for participating paid coaches was approved by board vote. * Lynne will gather size information and order the jackets. The board also approved the purchase of these jackets by volunteers if they use their own funds. Lynne will send out an email to volunteers.

*All voting took place with conflict of interest in mind. Board Members with a conflict did not vote.

The meeting was adjourned at 9:41 pm Lynne Greathouse and seconded by Jodi Schulz.