

**Sk8 Bay Figure Skating Club  
Annual Meeting Minutes  
March 22, 2024**

**Mission Statement:** To provide a friendly, supportive, and healthy environment to foster one's love for skating.

**Attendance:** Lynne Greathouse (President), Gigi Negron (Vice-President, by phone), Nancy Morrow (Secretary, by phone), Jodi Schulz (Treasurer), Janet Karr (Director), Brett Greathouse (Director), Melanie Black (Director), Jennifer Gruesbeck, Heidi Helgren, Karen Kuch, Lori LaBrie, Mary Naumowicz, Kimberlee Ward.

Lynne called the meeting to order at 5:42 pm. The motion was seconded by Brett. A quorum was present.

**Consent Agenda:**

- Matt LaBrie was contacted to organize scaffolding delivery for the Spring Exhibition.
- Kevin Britton agreed to announce and play music for the Spring Exhibition.
- Steve was contacted about setting up the one man lift for the spotlight for the Spring Exhibition.
- Independent Contractor agreements for 2024-2025 season were written and approved by the board. Renegotiation is open from June 1-June 22 per club policy.
- Meeting Minutes from March 6, 2024
- Consent Agenda was approved by unanimous vote.

**Reports**

- President's Report: After thanking the board, Lynne reported that it has been a productive year. Accomplishments included a new logo, additional spotlight for exhibitions, Special Olympics, harness repair, establishing collaborative ties with hockey, club history was preserved in a scrapbook, and we began celebrating accomplishments of skaters with the spotlight bulletin board and cupcakes once a month for birthdays. The Learn to Skate program remains our one and only fundraiser. Lynne thanked the club for her opportunity to be president. Her hope is that the club is reminded by the heart in the logo to continue to foster a supportive and compassionate skating community and ensure that every member feels valued, respected, and supported.
- Learn to Skate/ Aspire/ Exhibitions: Melanie reported that there are currently 50-60 students enrolled in Winter Session 2. This occurred without additional advertising. The Learn to Skate Program needs coaches. The theme for the 2024 Spring Exhibition was opened to competition numbers, too, since the exhibition is earlier than usual due to the scheduled rink maintenance. Melanie announced that the theme for the 2025 Spring Exhibition will be "Earth Wind Fire Water."
- Treasury Report: Jodi reported that the checkbook balances and all the bills are paid. The current balance in the checking account is \$62,850.10. The new board treasurer will complete the year-end report, as well as the 2024-2025 budget.
- Membership Report: Brett reported that no changes in membership dues would be made for the 2024-2025 season, especially since the rink is shutting down for maintenance. There was a change made to the associate membership benefits. Associate Members will need to purchase a club jacket with their own funds, and they will not be provided with test patches. Brett projects that membership for the new year will open in EntryEeze mid-May. The deadline for membership to renew is June 30, 2024, to avoid a \$25 fee.
- Test Chair Report: Kim explained that going forward test sessions at Sk8 Bay would not be offered since the trend is virtual testing. She also reported that for the new season, test patches would be distributed at the Skater Recognition Event.
- Safe Sport Report: Nancy reported that she sent out an informational email.
- Skater Recognition Committee Report: Lynne invited club members to continue journaling in the club scrapbook and passed around a sign up sheet for the Skater Recognition Event to be held on May 18, 2024, at Krzysiak's House at 5:00 pm. On Wednesday, March 27, the committee will have a cupcake send off for Kimberlee and Melanie as they head out to Adult Nationals the following week. Mary suggested that the baker of the treats for Skater Recognition Events be paid for ingredients. This was approved by the treasurer.

- Special Olympics: Lynne reported that Special Olympics ended on a great note with Megan earning a gold medal. Going forward the board has approved to provide free Learn to Skate lessons for Special Olympics Athletes. This will begin in the fall. Lynne stated that the program will be promoted through Area 9 Special Olympics, but requested that club members share the information, too. Special Olympics physical forms are in the second drawer in the file cabinet.
- Volunteer Chair: Gigi reported that most people were at a good point with volunteer hours. She reminded everyone to get 10 hours of volunteer time before June 30 to avoid a \$100 fee. Volunteer opportunities that are available now are ice monitoring, Learn to Skate, and the Spring Exhibition.

## Old Business

- Spring Exhibition: Melanie and Lynne reported that preparation for the Spring Exhibition (April 27, 2024) is well underway. Photographer, videographer, and announcer are committed. Matt was contacted about scaffolding. Steve was contacted about the use of the one man lift for the third spotlight. Black paper and photo backdrop in the General Use Room. A tentative schedule for dress rehearsal and the exhibition were emailed earlier this week. Volunteer requests are in EntryEeze.
- Summer Ice: Lynne reported that the Pro Rink will be taken down on April 29. The Olympic Rink will be taken down in the first week in June. It is projected that the maintenance will take 6-8 weeks. The contract with the maintenance group states that they must be finished by August 31. Melanie has been working diligently to find alternate ice for the summer. Some of the options include Dow Events Center, Lansing, and Flint. The most promising situation is with Dow Event Center. Currently, they are working on a schedule. Lynne suggests that the board put out a vote to the club once the schedule is unveiled to determine if signing the contract is feasible. Lynne stated that previously the board approved purchasing five hours of ice a week during the summer and sharing it with Midland Figure Skating Club if they reciprocated. Some Midland MSC board members are aware of this offer, but there has been no agreement made with Midland Figure Skating Club at this time.
- Special Guests: Melanie stated that a seminar with Kurt Browning and Alissa Czisny is in the works.
- Harness: Lynne reported that harness repair is ongoing. The harness does move across the rink now, but it does not provide lift as expected. Pictures and videos were sent to Champion harness for advice. Coaches were reminded to watch the training video. The harness is not ready for use at this point.

## New Business

- Elections: Candidates for president, secretary, and director introduced themselves. Elections were held. Jennifer Gruesbeck was elected president, Karen Kuch was elected secretary, and Melanie Black was elected to the director position. There were no candidates for treasurer. Current board members were asked to step into the treasurer position, but there was not a decision made at this time. Lynne stated that this decision needed to be made quickly.
- Ice Monitor Volunteers: The group discussed new systems for ice monitoring. Options included that we pay the rink directly, the coaches oversee it, or the club pays an ice monitor. The group voted unanimously to have the coaches oversee it. A rough plan was made to have the president's daughter bring in the lists on Monday and Wednesday, and Lynne will print the list on Friday. Photos of the list at the end of the session will be texted to Jennifer to rectify. Jennifer will communicate this with the club. The new process will begin in a week. The ice Monitor Procedure will need to be updated.

The meeting was adjourned at 6:50 pm by Lynne and Brett seconded the motion.