

**Sk8 Bay Figure Skating Club
Annual Meeting Minutes
April 23, 2025**

Attendance: Karen Kuch (President), Nancy Morrow (Director, by phone), Janet Karr (Director), Melanie Black (Director), Jennifer Gruesbeck (Secretary), Heidi Helgren, Kimberlee Ward, Madeleine Gallagher, Makayla Greathouse, Gigi Negron, Madison Kaufman, Brittney Frost, Brittany Davis (by phone), Kaylee Davenport (associate member) and Linda Wolok (Associate member guardian).

Karen called the meeting to order at 7:06pm. A quorum was present.

Consent Agenda:

- Suggestion for adding a set deadline for LTS coaches to receive paychecks after completion of a session.
- Consent Agenda was approved.

Reports

- President's Report: Karen thanked everyone for their patience and assistance during the board changes. She expressed excitement for the upcoming spring show. Thanked Makayla for her monthly cupcakes as a form of skater recognition and mentioned the personalized water bottles. And again, thanked members for their patience with the board transitions.
- Learn to Skate: Melanie reported there was a slight decline in the fall due to summer shutdown. We have boosted to 122 skaters enrolled so far this year and retained 54 skaters. Retention has held at 31%. Learn to skate is doing great currently.
- Treasury Report: Kaye submitted a written report of the account balance being \$48,653.61.
- Membership Report: Karen reported there would be no changes in memberships in this upcoming renewal.
- Test Chair Report: Kim reported no new testing information.
- Safe Sport Report: Karen reported no new SafeSport information at this time.

Old Business

- Spring Exhibition: Karen presented that there is no scaffolding available for spotlights after reaching out for numerous types of assistance for this. Madeleine suggested/volunteered decorating similarly to what was done prior to having the spotlights. The idea of a possible budget for this was discussed- Karen recommended a list of needs be emailed to the club email for approval if funds are needed.
Karen also brought up that Brady was contacted regarding photography for the show. Melanie added he is not available.
- Mary's retirement: Mary's gift was present at the meeting for all members to see and sign with a note to Mary. Mary was unable to attend tonight but plans to make sure she receives these items are in the works.

New Business

- Elections: No elections were held due to lack of nominations that met the criteria. The one submitted nomination, the member currently is under associate and would need to be moved to a type of full member.
- LTS Coaches' Pay Deadline: Karen asked the quorum for suggestions on an appropriate amount of time to get checks to coaches after completion of a session. The group settled on 7 days. This will be added to the contracts prior to renewal.
- Volunteering: Karen just did a reminder of the volunteer opportunities that were available for May and for the spring show that were posted. She will also remove the posting for spotlight operators as those will not be needed for the show.

- Exhibition Questions: Brittney asked regarding the date of the show initially being changed from the petitioned date from early in the season, as the new date is not accommodating to some members. Karen explained the process of petitioning the dates to the rink a year in advance-and scheduling changes. Madeleine had suggestion of when there is no rehearsal for exhibitions not using spotlights in the show in general due to newer skaters not having experience skating in them. Karen suggested this be revisited in future meetings based on schedules of specific future exhibition schedules.

The meeting was adjourned at 7:20 pm by Karen and seconded by Nancy (by phone).